## Adventist Giving - Mapping Accuracy Four Ways to Ensure That Your Mapping is Accurate

Accuracy matters. Whether in baking, construction, accounting or meeting someone at a certain place, "something like" is usually not good enough. And when dealing with mapping both Adventist Giving accounts and names, accuracy is all important.

When John Smith donates to "Tithe" and "ADRA" in a Sabbath envelope, but his donation is posted to John Small for "Church Budget" and "Local Community Services," it is a problem. But it is just one envelope, and the next time the treasurer will hopefully get it right. On the other hand, if a John Smith donation is mapped to John Small in Adventist Giving, from that day on, every time John Smith donates, it is automatically posted to John Small. And his donation to "Tithe" will always be posted to local "Church Budget." Which can add up to hundreds of dollars of inaccurate donations, posted to the wrong donor.

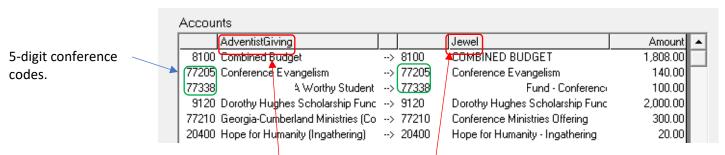
The upside is that once an Adventist Giving Donor or Account is mapped <u>correctly</u>, Jewel remembers and will post accurately from then on. And, fortunately for us, our intrepid Jewel programmer has made it easier than ever to import Adventist Giving donations into Jewel without errors.

**NOTE: There are four ways** to check the accuracy of your current mappings and to ensure accurate mapping in the future. They take just minutes, but can save hours in the long run. Not only will your accounts be mapped correctly, but importing will take less time, since error messages during import are almost always due to mapping irregularities. In addition, reissuing inaccurate end-of-year donor receipts won't be necessary.

**Method #1)** The 5-digit codes: There are around 290 difference conference, union, division and world codes available for donations in Adventist Giving. And some of them have similar names, which was confusing when it came to mapping. Examples are:

- "Women's Ministries Conference," "Women's Ministries NAD" and "Women's Ministries GC"
- "Conference Disaster Donations" and "Disaster and Famine Relief"

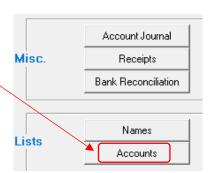
But now there is no longer a need to play "Guess which account the donor chose!"



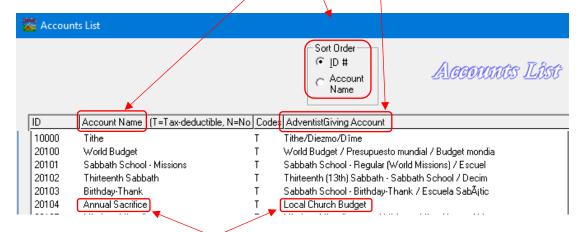
Now you can easily match each Adventist Giving code to the exact Jewel code, making it difficult to pick the wrong account when mapping. And if your local, codes in Adventist Giving don't match your local codes in Jewel, you can use *Tutorial #3090* to fix them.

**Method #2) Reports & Graphs/Accounts:** This screen lists all your Conference and Local Funds and shows where they have been mapped in Adventist Giving.

You can sort by ID# or alphabetically.

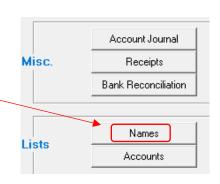


Take a few minutes and compare the Jewel and Adventist Giving "Account" columns.

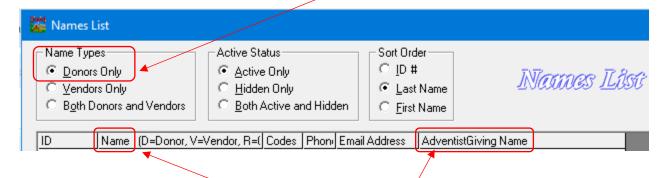


If you see one that is mapped incorrectly (such as this last one), click on it, which takes you to the "Edit Accounts" screen, click on "Edit" (top center" then on "Clear" (bottom center). That will "unmap" that fund. The next time someone donates to it, it will be red, and you will have a chance to map it again, correctly.

Method #3) Reports & Graphs/Names: This page tells you how Adventist Giving donor Names have been mapped to your Jewel donor Names. For privacy reasons, — can't show you an actual page, but check it out on your database. It works the same way as the "Accounts" list.



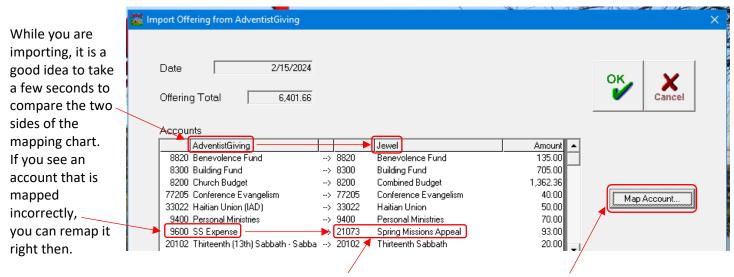
To make the search easier, I recommend clicking on "Donors Only."



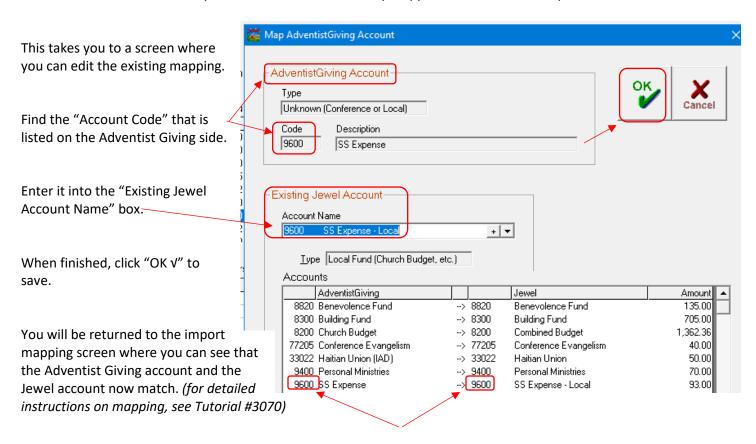
Narrowing the column widths so the Jewel Names and the Adventist Giving Names are closer together is helpful as well.

**If you find an error**, write down the name of the donor and contact your support person so they can help you fix the mapping, because any previous donations that were mapped incorrectly will also need to be corrected.

## Method #4) Remap during the import:



Even if the letters are not red, you can click on the incorrectly mapped line, then click "Map Account."



**NOTE:** If your "Donation Codes" in Adventist Giving don't match the Local Fund "ID Numbers" in Jewel, use Tutorial #3090 to fix them.

Find more "ADVENTIST GIVING" tutorials in section 3000 of the gccsda.org auditor webpage

This information has been brought to you by the Georgia-Cumberland Conference Audit Team Created by Linda McCabe. Edited 7/27/2025